

**PROCEEDINGS OF THE BOARD OF WALSH COUNTY COMMISSIONERS
JULY 6, 2021**

July 6, 2021 – 9:00 a.m.

Members present: Chairman Skorheim, Commissioners Anderson, Barta, Brintnell and Burianek.

Commissioner Anderson moved to approve the June 15, 2021 regular meeting minutes, monthly bills and additions of JDA board appointments and resolution. Second by Brintnell. Motion carried.

The burn ban will remain as is. It seems to be working the way it is.

Commissioner Barta mentioned that Emmons and Stark Counties are currently sanctuary counties and that Walsh County should become a sanctuary county advocating for our 2nd Amendment rights. Commissioner Anderson has had conversations with others in the county that would like for Walsh County to become a sanctuary county and she had suggested that they come before the board. Commissioner Barta will work on a resolution.

Tanya Wieler, HR Director, attended the meeting via telephone for the following:

- Provided some clarification for those at Step 20 on the pay plan. In past years those at Step 20 on the pay plan continued to receive increases per commission approval; this is the reason some of them this year may only receive the 2% COLA, even though some adjustments were made to the plan. "
- Tanya was looking for guidance moving forward with discussions about a possible Administrator in Walsh County now that the survey portion is complete. Commissioners Anderson and Barta previous had offered to be a part of a committee. The board would like for Tanya to meet with each department head and their portfolio holder to continue discussion about the possible position, roles and expectations. Tanya will schedule meetings in August.
- In regard to the Juneteenth Holiday our policy book states "as declared by the Governor". The State is recognizing the holiday as a day of celebration but not a state paid holiday. At this time Juneteenth will not be added to the paid holiday's recognized by Walsh County.

Sharon Lipsh, Highway Superintendent, appeared for the following:

- An inspection was done at Shop 1 in May. The dumpster does not have a cover and a cover is required. **Motion by Barta to purchase a new dumpster with a lid with an estimated cost \$1500.** Second by Anderson. Upon roll call vote all vote yes. Motion carried.
- Presented a flowage easement for Timothy Hurtt who is tiling 152 acres. **Motion by Anderson to approve the flowage for Timothy Hurtt, Section 3, Dundee Township.** Second by Burianek. Upon roll call vote all voted yes. Motion carried.
- Advertised for bids for waxing floors in the courthouse and only received one bid. Discussed stripping, buffing and waxing the steps as well as stripping edges and baseboards. Bid is for labor only which is \$6,600 and the county would pay for the wax and stripping supplies which would be around \$1,000 for a total of \$7600. **Motion**

by Brintnell to accept the bid from Demester Cleaning Service. Second by Barta. Upon roll call vote all vote yes. Motion carried.

- Bank of North Dakota has a new structure for applying for funds. The rate is 2% fixed with no penalty for early pay off. Would probably do a \$500,000 loan for 5 years. Reached out to 1st United but they haven't gotten back to us yet.
- Provided an updated job listed of completed jobs as well as a current list which is a living document. The current to do list can change daily. Also explained bridge replacement and maps developed with townships several years ago for the replacement of bridges in the future.
- It was discovered that in 1942 the county received a strip of land in NW1/4 Section 26, in St. Andrews Township. The ditches need to be cleaned. Grzadzieleski are willing to purchase the land. **Motion by Barta to sell the strip of land to Grzadzieleski for \$1.** Second by Anderson. Upon roll call all voted yes. Motion carried. Sharon will draw up quit claim deed.
- Advertised for bids for lawnmower with a minimum bid of \$10,000. Did not receive any bids. Its estimated value is \$14,000-\$15,000.
- Briefly discussed American Rescue Funds.

Discussed increasing the county's limit of liability which is currently at \$2,000,000. **Motion by Burianek to increase the liability limit to \$5,000,000.** Second by Brintnell. Upon roll call all voted yes. Motion carried.

A correction officer has resigned. **Motion by Anderson to advertise and fill the correction officer position.** Second by Barta. Upon roll call vote all voted yes. Motion carried.

Received a letter from JDA requesting reappoint of board members. **Motion by Brintnell to reappoint Diana Hahn, Julie Gemmill, Terri Gorder, Wanda Lee and Kyle Halvorson.** Second by Burianek. The letter stated that the terms expired on December 31, 2020 so there is some concern as to how the board functioned the last 6 months. Upon roll call vote all voted yes. Motion carried. The auditor will request that Julie Campbell and Chairperson Julie Gemmill attend the next meeting.

Briefly discussed the NE Nine meeting.

Registration is now open for the 2021 NDACo Annual Conference which will be held October 3-5, 2021. The commission meeting will be changed to October 6th.

Report of county offices for fees collected during June: County Recorder \$9,233.40 and Sheriff fees \$2,637.40

Meeting adjourned at 10:35 a.m.

Dennis Skorheim, Chairman

Attest:

Kris Molde, Auditor

**THE FOLLOWING BILLS HAVE BEEN AUDITED
WERE ON MOTION ORDERED PAID BY WARRANT APPROVED 07-06-2021**

54911	B AND D FLOORING	1,940.79
54912	DOUBLETREE WEST FARGO	172.80
54913	HR COLLABORATIVE	50.00
54914	MDU	771.15
54915	YVETTE MOE	163.80
54916	THE VILLAGE	1,770.00
54917	NDSU	8.00
54918	DACOTAH PAPER CO	1,636.86
54919	FARMERS UNION OIL LANGDON	376.93
54920	FILTER CARE INC	27.02
54921	GRAFTON AUTO ELECTRIC	196.19
54922	HEARTLAND GAS COMPANY	66.20
54923	KUTZ AND OBRIEN INC	105.00
54924	MDU	347.91
54925	MORGAN PRINTING	277.20
54926	NODAK ELECTRIC COOP	767.61
54927	NORTHDALE OIL INC	272.74
54928	NORTH STAR COOP	37.19
54929	OTTERTAIL POWER CO	79.20
54930	PRODUCTIVITY PLUS ACCOUNT	625.43
54931	RDO TRUCK CENTERS	250.98
54932	TRACTOR SUPPLY CREDIT PLAN	63.97
54933	VERIZON CONNECT NWF	663.79
54934	BONNIES CLEANING SERVICE	1,674.00
54935	CARROT TOP INDUSTRIES	79.00
54936	CHI FRIENDSHIP INC	116.00
54937	CUSTOM AIRE	761.25
54938	DISCOVER CARD	277.96
54939	FRONTIER	382.41
54940	GRAFTON TRUE VALUE	44.36
54941	MDU	317.36
54942	MIDCO	44.18
54943	ND CHAPTER OF APCO	180.00
54944	NODAK ELECTRIC COOP	76.54
54945	NORTHLAND PLUMBING AND HEATING	292.50
54946	POLAR COMMUNICATIONS	319.44
54947	QUALITY INN	86.40
54948	VERIZON WIRELESS	132.80
54949	WC HIGHWAY DEPT	137.15
54950	CHI FRIENDSHIP INC	561.20
54951	DACOTAH PAPER CO	746.69
54952	FIRE BUG SERVICES	148.00
54953	FISCAL ADMIN COUNTY JAIL CLAIM	2,098.98
54954	GRAND FORKS COUNTY	525.00
54955	GRAFTON DRUG	7.69
54956	INFORMATION TECHNOLOGY DEPT	198.45
54957	LAUGHING BEAR INC	1,500.00
54958	LIFE SKILLS AND TRANSITION CEN	490.86
54959	MIDCONTINENT COMMUNICATIONS	93.53
54960	NDPOA	600.00
54961	PREMIUM WATERS INC	28.49
54962	CARSON QUAM	17.50
54963	REDWOOD TOXICOLOGY LAB	10.00
54964	HUNTER STAUSS	17.50
54965	STONES MOBILE RADIO	552.58
54966	SUBWAY	1,555.00
54967	TIGER COMMISSARY SERVICES	214.50
54968	UNITY MEDICAL CENTER	182.05
54969	VERIZON WIRELESS	706.13
54970	ROBERT WALLS	17.50
54971	WC HIGHWAY DEPT	3,798.49
54972	CARDMEMBER SERVICE	262.85
54973	MIDCONTINENT COMMUNICATIONS	44.18
54974	MINNKOTA	58.00

54975	QUADIENT FINANCE USA INC	699.47
54976	QUILL LLC	153.48
54977	DOCU SHRED INC	30.53
54978	FIRST UNITED INSURANCE	9,455.00
54979	INFORMATION TECHNOLOGY DEPT	1,081.35
54980	MARCO TECHNOLOGIES	974.47
54981	QUADIENT LEASING USA	164.85
54982	QUILL LLC	161.99
54983	STATE TREASURERS OFFICE	25,727.00
54984	VERIZON WIRELESS	47.60
54985	HEARTLAND GAS COMPANY	329.46
54986	JOHN DEERE FINANCIAL	23.02
54987	TRUE NORTH EQUIPMENT	57.60
54988	VERIZON WIRELESS	208.16
54989	KEITHS SECURITY WORLD	101.01
54990	LIBERTY BUSINESS SYSTEMS	180.00
54991	VISA	241.01
54992	AR AUDIT SERVICES INC	391.55
54993	ASSURITY LIFE INSURANCE CO	735.17
54994	CREDIT BUREAU OF BISMARCK INC	78.51
54995	CREDIT BUREAU OF BISMARCK INC	296.20
54996	DISCOVERY BENEFITS	2,577.97
54997	DISCOVERY BENEFITS	72.25
54998	DEPT OF CHILDREN AND FAMILY SV	700.00
54999	GIS BENEFITS	3,106.39
55000	MINNKOTA COMMUNICATIONS	41,154.21
55001	RED RIVER REGIONAL COUNCIL	42,200.00
55002	TWETENS PHOTOGRAPHY	473.02
55003	ABC BOAT DOCKS LLC	235.64
55004	AUTO VALUE GRAFTON	122.01
55005	BERTS TRUCK EQUIPMENT	4,573.00
55006	BUTLER MACHINERY	506.16
55007	CHI FRIENDSHIP INC	24.00
55008	CHS	965.93
55009	ESRI	2,500.00
55010	FARGO GLASS AND PAINT CO	492.50
55011	HEARTLAND GAS COMPANY	45.73
55012	HOME OF ECONOMY	78.95
55013	KLJ ENGINEERING LLC	23,570.91
55014	KRINGSTAD IRONWORKS	1,146.81
55015	MORGAN PRINTING	208.50
55016	ND ASSOCIATION OF COUNTIES	25.00
55017	NESS PRESS INC	99.00
55018	NORTHDAL OIL INC	192.00
55019	OTIS ELEVATOR COMPANY	2,487.36
55020	BOB ROSTVET	21.54
55021	SCHUMACHER AND SONS	1,966.00
55022	STRATA CORPORATION	2,886.10
55023	TEAM LAB	342.00
55024	3D SPECIALTIES	12,409.21
55025	2C PLUMBING AND DRAIN CLEANING	3,088.00
55026	VALLEY PETROLEUM EQUIPMENT	271.25
55027	WAYNES HEATING AND COOLING	236.00
55028	WALSH COUNTY HEALTH DISTRICT	30.09
55029	WALSH COUNTY PRESS	132.00
55030	WALSH COUNTY WEED BOARD	296.18
55031	HANSONS AUTO AND IMPLEMENT	116.24
55032	NDACO RESOURCES GROUP	5,406.18
55033	CARDMEMBER SERVICES	649.10
55034	HANSONS AUTO AND IMPLEMENT	188.00
55035	KIELEY ELECTRIC	614.82
55036	NORTHLAND PLUMBING AND HEATING	270.08
55037	REDWOOD TOXICOLOGY LAB	19.20
55038	SUNSET LAW ENFORCEMENT	3,226.70
55039	SYSCO NORTH DAKOTA INC	565.90
55040	WARD COUNTY	865.00

55041	JARROD R STEELE	394.10
55042	ADVANCED BUSINESS METHODS	160.00
55043	QUADIENT LEASING USA	190.44

DIRECT DEPOSIT PAYMENTS

2292	CHOICE FINANCIAL	70,530.80
2293	ND CHILD SUPPORT ENFORCEMENT	542.00
2294	NDPERS DEFERRED COMP	7,304.00
2295	NDPHIT ACH	64,559.68
2296	NDPERS RETIREMENT	41,897.29

JUNE 2021 PAYROLL DIRECT DEPOSIT

	PAYROLL FOR COUNTY GENERAL EMPLOYEES	122,485.53
	PAYROLL FOR VICTIM ASSISTANCE EMPLOYEE	3,916.00
	PAYROLL FOR TASK FORCE EMPLOYEE - GF	4,174.50
	PAYROLL FOR STATE DUI	341.74
	PAYROLL FOR STONEGARDEN	1175.00
	PAYROLL FOR PARK RIVER EMPLOYEES	8,860.80
	PAYROLL FOR VETERAN SERVICE EMPLOYEE	3,552.00
	PAYROLL FOR COUNTY AGENT EMPLOYEES	3,525.00
	PAYROLL FOR ROAD & BRIDGE EMPLOYEES	14,674.00
	PAYROLL FOR REG. CORRECTION CENTER EMPLOYEES	29065.80
	PAYROLL FOR LEC BLDG CO. GENERAL EMPLOYEES	25,806.32
	PAYROLL FOR HIGHWAY DEPT. EMPLOYEES	73,391.76
	PAYROLL FOR WEED CONTROL EMPLOYEES	1,394.00
	PAYROLL FOR ST ATTY/SOCIAL SERVICES EMPLOYEES	3,333.00
	PAYROLL FOR COUNTY PARK EMPLOYEES	5126.00